

## Checklist EUHA Congress 2020 in Hanover, Germany

- **Booking of stand or additional space** on [www.exhibition-euha.com](http://www.exhibition-euha.com)  
**from 04.02.20 to 30.07.2020**
- Booking of **conference rooms** on [www.exhibition-euha.com](http://www.exhibition-euha.com)  
**Deadline 14.07.2020**
- Booking of **stand construction** and furnishings – via service forms on our homepage  
**Deadline 01.09.2020**
- Submitting of **stand design** for approval per email [exhibition-euha@bvhi.org](mailto:exhibition-euha@bvhi.org)  
**Deadline 14.08.2020**
- Booking of **exhibitors' passes** online via our homepage  
**Deadline 25.09.2020**
- Booking of **earlier set up** online via our homepage  
**Deadline 18.09.2020**
- Booking of all necessary **services**- via service forms on our homepage
  - waste disposal
  - catering
  - internet connection and/or WiFi
  - parking permits
  - stand surveillance
  - stand cleaning
  - electricity
  - insurance
  - water supply
- Booking of **actions** or other exceptional exponents per email [exhibition-euha@bvhi.org](mailto:exhibition-euha@bvhi.org). Planning of **special** actions (like waffle sales, molecular kitchen, artist prestation etc. or you want helium balloons for advertising purposes or a car on your stand) must be notificated.

\*Please order services and goods that you require for your stand during the exhibition from the Deutsche Messe AG, Hanover using the order forms. The BVHI has no way to check the completeness and correctness of your order. We accept no liability for incorrect or missing services.