

CATALOGUE OF MEASURES PROTECTION AGAINST INFECTION SET-UP AND DISMANTLING OF EXHIBITION STANDS, SITE LOGISTICS

3

Status as of 05.11.2020. **current changes are marked in colour**

With immediate effect and until further notice, the Technical Regulations of Deutsche Messe AG will be supplemented by a catalogue of measures for infection protection.

The catalogue of measures currently comprises the following elements:

- Part 1: Design, Construction, Organisation of Exhibition Stands
- Part 2: Catering and hospitality at exhibition stands, delivery
- **Part 3: Set-Up and Dismantling of Exhibition Stands, Site Logistics**

General information

This document specifies the measures and requirements that you, as an exhibitor, must observe and implement on your own responsibility at the Hannover Exhibition Grounds during the construction and dismantling periods and for the site logistics. Third parties employed by you are to be obligated by you accordingly.

Please also observe the general regulations of the Lower Saxony Ordinance on Measures against the Spread of the Coronavirus SARS-CoV-2 in its currently valid version.

Deutsche Messe reserves the right to adapt this catalogue of measures in compliance with sovereign measures (e.g. court or official orders or other sovereign regulations such as laws or ordinances) and to specify further measures and conditions or to restrict or cancel measures and conditions already specified. Controls by both the authorities and Deutsche Messe are to be expected at all times. Instructions issued by the staff of the authorities and Deutsche Messe must be followed at all times.

All information, conditions and measures listed here are based on the currently valid legal requirements and the current state of knowledge. Our protection and hygiene concept will be adapted in the event of changes in the legal situation or if new knowledge is gained from operational practice. We update this catalogue of measures on an ongoing basis.

Please check whether the planning of your trade fair presentation is based on the current version of the catalogue of measures.

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Measures and conditions

- As far as possible, a minimum distance of 1.5 m between persons must be maintained even during the set-up and dismantling period.
- **In all closed rooms/halls/under canopies and in the open air, the obligation to wear mouth and nose covers applies throughout the entire event site; these must be available at the stand in sufficient numbers.**

A mouth-nose cover is a barrier consisting of at least one textile or textile-like material which, due to its nature, can reduce the spread of transferable droplet particles through coughing, sneezing and pronunciation. The covering must be tight-fitting and worn in such a way that the mouth and nose are completely covered. Visors made of acrylic glass or similar materials do not meet these requirements and are therefore not permitted. We recommend the use of commercially available soft coverings manufactured as mouth-nose coverings.

Exception: When carrying out continuous heavy physical work during assembly and dismantling work on the stand area, work may be carried out without covering the mouth and nose, provided that the distance of 1.5 m between persons is observed.
- When working in a team, fixed small teams should be formed and work processes and contact times coordinated in advance to avoid unnecessary meetings of people.
- The necessary measures for occupational health and safety continue to apply unchanged. The current requirements of the Employer's Liability Insurance Association must be taken into account when preparing risk assessments.
- Employees must be instructed in the applicable infection protection measures and requirements and it must be ensured that they have understood the current distance and hygiene rules. These include in particular: washing hands thoroughly with soap on a regular basis; sneezing or coughing in the crook of your arm; keeping hands away from your face; refraining from greetings with handshakes.
- Compliance with the rules of hygiene must be regularly checked and documented.
- **Information on the necessary infection prevention measures must be presented on the stand area in a clearly visible and comprehensible manner.**
- Work clothing, personal protective equipment (PPE) (e.g. gloves, safety goggles, ear protection, work shoes, respiratory protection), tools must be provided for each person individually or person-related. Cleaning and hygienic storage must be ensured.
- A sufficient number of disinfectant dispensers must be kept available on the stand area and refilled regularly.
- Breaks shall be held outside the exhibition halls. Smoking is prohibited in the exhibition halls.
- The assembly and dismantling periods defined for the event must be observed.



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- It must be documented in daily updated list form, in compliance with data protection, which persons are active on the stand area. Documentation of contact details must be handed over to the organiser.

For further information on infection prevention measures and requirements for the design, construction and organisation of exhibition stands as well as for catering, hospitality at exhibition stands and delivery, please refer to the relevant parts of the catalogue of measures.

Links to relevant internet pages of the text references:

(Some information is only available in German.)

<https://www.niedersachsen.de/Coronavirus/vorschriften-der-landesregierung-185856.html>

<https://www.infektionsschutz.de/mediathek/infografiken.html>

https://www.bghm.de/fileadmin/user_upload/Coronavirus/Coronavirus-BGHM-Handlungshilfe-fuer-Baustellen.pdf